

• Alrick Investors (Pty) Ltd t/a Big Tree B&B and Guesthouse • Reg no: 2003/016307/07 • Vat no: 4400162196 • Director AS le Roux

30 June 2021

Dear Valued Guest.

We are in the process of taking various compliance steps and implementing our POPIA compliance framework. One of the key compliance steps we are taking, is to ensure that your personal information as our new or existing guest is accurate and complete. Big Tree B&B and GH only uses the personal information you provide us with for purposes relating to our legitimate business operations, and to comply with our obligations towards you as a guest.

- 1. You have the right to ask us to confirm what personal information we have in relation to you.
- 2. You have the right to ask us if your personal information will be shared with any other third party.
- 3. You have the right to request us to update your personal information or even delete any information which is no longer accurate.
- 4. You have the right to object to the processing of your personal information. However, kindly note that this may negatively influence our ability to fulfil our obligations towards you as a Big Tree B&B and GH guest.
- 5. You also have the right to lodge a complaint with the Information Regulator. Email: inforeg@justice.gov.za Tel: 012 406 4818

We would like to thank you for taking the time to assist us in keeping your personal information safe.

Regards

Sonja le Roux

Big Tree B&B and GH

Management

•42 Allan Road Glen Austin, Midrand, Gauteng •Po Box 282 Halfway House 1685 •Reservation Tel: +27 (0) 76 699 1665 •After Hours Cell+27(0) 76 174 7875 •GPS Coordinates Lat- 25° 58' 53" Long 28° 09' 15"

•Email: <u>info@bigtreebb.com</u> •Website: <u>www.bigtreebb.com</u>